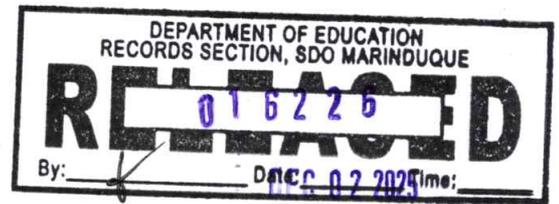




Republic of the Philippines  
**Department of Education**  
SCHOOLS DIVISION OF MARINDUQUE



**Office of the Schools Division Superintendent**

**MEMORANDUM**

SGOD-2025-211

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors Concerned  
Public Elementary and Secondary School Heads Concerned  
All Others Concerned

FROM: **LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent

SUBJECT: **SUBMISSION OF REQUIRED DATA FOR THE LOCAL NUTRITION ACTION PLAN (LNAP) 2025 ACCOMPLISHMENT REPORT**

DATE: November 28, 2025

1. In compliance with the municipal monitoring and evaluation requirements of the Municipality of Boac for the **Local Nutrition Action Plan (LNAP) 2025 Accomplishment Report** this Memorandum calls for the prompt submission of complete and updated data from all schools.

2. School heads concerned are hereby directed to submit **comprehensive information** on the implementation of all school-based health, nutrition, oral health, adolescent health, mental health, and wellness-related programs. Each activity must include the following data elements:

- Target Group
- Physical Target
- Number of Accomplishments
- Percentage of Accomplishment
- Amount Allocated
- Amount Utilized
- Percentage Utilized
- Existing Situation
- Ideal Situation
- Identified Gaps
- Actions Taken/Recommendations



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These indicators are essential for proper documentation, evaluation of program effectiveness, and alignment with both DepEd and Local Government Unit (LGU) requirements.

3. The report must include accomplishments for the following school-based programs and activities:

- Nutri-Baon Project (Dietary Supplementation for Severely Wasted, Wasted, and indigent learners not covered by DepEd School-Based Feeding Program)
- Zumba or Physical Exercise after Flag Ceremony
- Sports Activities during MAPEH Sessions
- Nutrition and Health Lectures integrated in MAPEH
- Promotion of Dental Care Services among Preschool Children
- Oral Health Program for Adolescents
- Adolescent Health and Development Program
- Teenage Pregnancy Symposium
- Mental Health Program and related activities
- Nutrition Education
- Deworming Activities
- Mental Health Awareness Orientation for Learners
- Gender Awareness Seminars
- Teen Counseling
- Basic Oral Health Care Program
- Mental Health Initiatives for Learners
- Nutrition Assessment of School Children (Baseline)
- Nutrition Assessment of School Children (Endline)

4. School heads concerned are instructed to use the **standard reporting format** and ensure the accuracy, completeness, and proper encoding of all data. The consolidated reports shall serve as the official district input for the municipal submission of the **LNAP 2025 Accomplishment Report**.

5. Schools are required to submit the completed report to the District Office on or before **December 3, 2025**.

6. For clarification and inquiries, you may coordinate with the District School Health and Nutrition Coordinator.

7. Immediate and full compliance with this Memorandum is expected to support the timely consolidation and submission of municipal nutrition accomplishment reports.

8. For immediate and strict compliance.

SGOD-SHN/MCNDI

Submission of Required Data For The LNAP 2025 Accomplishment Report/November 28, 2025



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